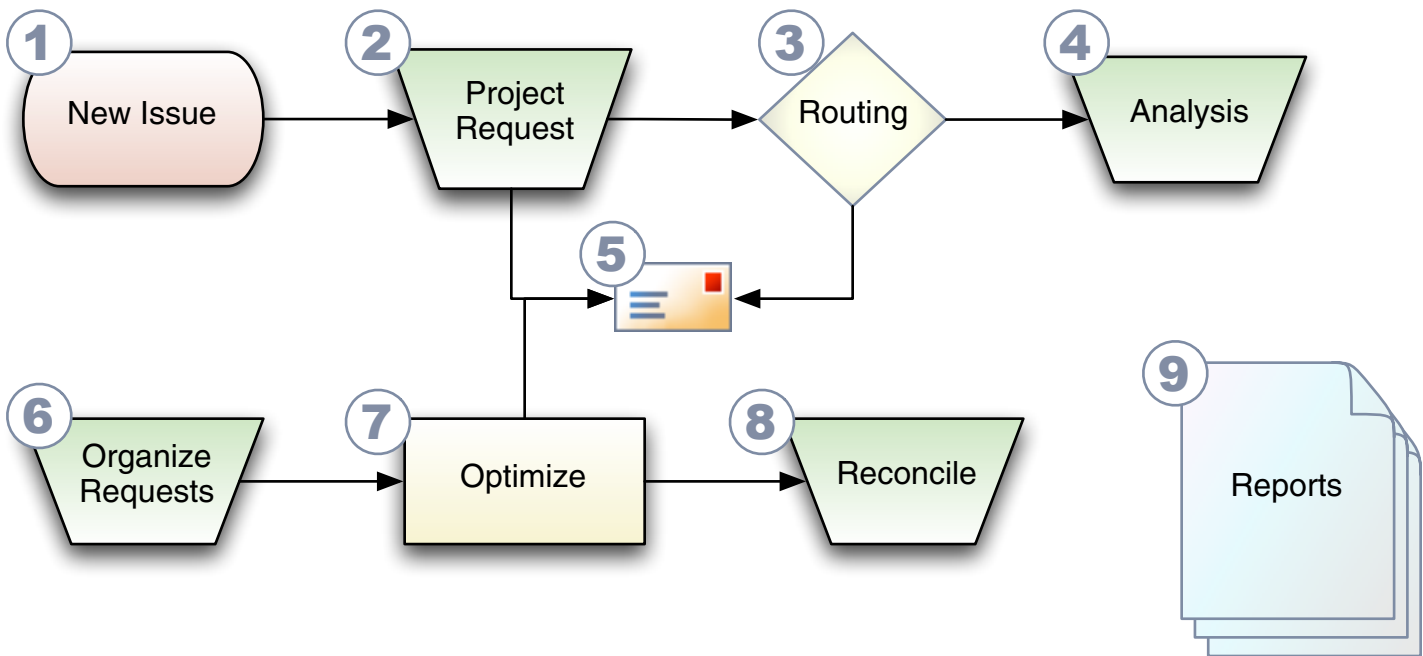


Project and Capacity Planning



1) New Issue

New issues are submitted by people through the help desk, customer service group, or external system.

2) Project Request

Reviewers give a preliminary OK on issues and mark them as project requests.

3) Routing

New requests can be routed to reviewers or approvers.

4) Analysis

Risk, Benefit, Alignment and Cost are assessed. Resource estimates are made based on scope.

5) Notification

Appropriate users are notified of all changes, notes, and approvals.

6) Organize Requests

Periodic planning meetings are held to prioritize and organize requests.

7) Optimize

Drag-and-drop operations allow for real-time what-if scenarios to be run and team capacity to be maximized

8) Reconcile

Project managers are notified of any resource budget changes and reconcile their projects using intuitive worksheets

8) Report

Reports can be generated from searching, grouping, filtering, aggregating.